

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 10

26

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 10, 2026, at 7:00 P.M. with the following persons present:

TRUSTEES: Spencer Cropper, Jonathan Sams and Dan Jones

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Jon Paul Campbell, Brian Ruhl, Kenny Hickey, Brad Edrington, Bruce Osborne, Josh Curtis, Mark Daubenmire, Mary Lou Stephens, Jim Stephens, Eric Schmidt, Doug Koenig, Brandi Lutmer and Steven Lutmer.

The meeting opened with Mr. Cropper leading the Pledge of Allegiance.

The minutes of the meeting held on July 28, 2026, were received by the Trustees prior to the meeting for review. There was one correction by Mr. Sams. Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved with the correction.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report and Bank Reconciliation for the previous month.

Mr. Eric Schmidt, CPSI, came to the meeting to discuss the Urbancrest Miracle League & Flag Football Project. The project will require a lighting variance, a distance between structure variance and a buffer variance. Additionally, it will require a conditional Use – site plan review. Mr. Schmidt spoke about the project to be done in conjunction with the Joe Nuxhall Miracle League Fields. The fields will be totally accessible for students with special needs and mobility issues. There will be bleachers added to accommodate 750 seats. Mr. Sams thanked Mr. Schmidt for coming before the Board and stated that Warren County handles the zoning for Turtlecreek Township. There were several residents in attendance that have problems with drainage and run off from the retention pond now and are concerned with getting those issues corrected. Additionally, the residents have concerns with the church's septic system capacity, excessive lighting, late night events, noise pollution and property values. The Board provided the opportunity for the both the residents and the project presenters to state their position and potential problems. Mr. Sams stated the Board would send a letter to Warren County Zoning requesting they address the capacity of the retention pond and leach field issues for current use and also after construction expected capacity. Both Mr. Jones and Mr. Cropper had additional concerns for the lighting, sound pollution, parking capacity and water management to be included in the letter. Mr. Schmidt stated he has no idea of the future frequency of events, but that the church is planning to partner with WCBDD and the Countryside YMCA. Mrs. Lutmer stated that their farm backs up the church property and the run off from the septic system is coming onto their property and smells bad. Additionally, kids are climbing into their fields to interact with their farm animals. The Board voiced positive feedback for the benefits of the project as long as the other issues are addressed.

Department Reports:

Fire/EMS:

Jon Paul Campbell, Fire Chief, presented the Board with the monthly report from the Fire Department.

Chief Campbell informed the Board that a position for PRN Firefighter II/EMT has been created and he recommends Christopher Peters to fill the position effective August 5, 2026 at the rate of \$19.00 per hour. This position will require a minimum of 24 hours per month. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Christopher Peters for PRN Firefighter II/EMT effective August 5, 2026 at the rate of \$19.00 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-08-02**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that a conditional offer has been presented to William Jones for a full-time FFII/Medic upon successful completion of hiring requirements.

Chief Campbell informed the Board that 2 new employees are going through the process for full time positions.

Chief Campbell informed the Board that our ISO ratings are updated as of September 1, 2025 to 03/3Y which is an improvement due to better staffing, training and response times.

Road and Bridge:

Kenny Hickey, Road and Maintenance Supervisor, presented his monthly report to the Board.

Mr. Hickey brought forth a discussion regarding the additional funding for the Hollingsworth Road Landslide Stabilization with Terracon. Mr. Hickey stated that Kurt Weber, Warren County Engineer, recommended fixing the road with a pier wall. Mr. Hickey requested approval for the change order with Terracon to develop cantilevered drilled shaft retaining wall construction drawings at an additional cost of \$11,000.00 for the Hollingsworth Pier Wall. Additionally, the resolution will authorize the Township Administrator to sign the change order. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-08-03**. (A copy of the resolution will be included in the minutes.)

Administration:

Tammy Boggs, Township Administrator, brought forth a discussion regarding the Lutmer and Creek Song annexations with the City of Lebanon. The Creek Song property is on N. Route 48 and is 53.0917 acres. The Lutmer property is at 2391 Drake Road and is 70.70 acres. Mrs. Boggs requested a resolution approving and authorizing the Board of Trustees to Execute a Type 1 annexation agreement with the City of Lebanon relating to 123.7917 acres in Turtlecreek Township. The agreement provides a modified payment schedule of reparations to Turtlecreek Township beginning on the tax lien date of the 7th year after the effective date of the annexation and exclusion of the territory from the Township through the 16th year. Mr. Sams made a motion, seconded by Mr. Cropper to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-08-04**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received a letter from Warren County Board of Zoning Appeals regarding a setback variance request for Ashley & Terry Schlereth at 2187 N. State Route 123 to place an accessory building in the front yard. The setback requirement is 35 feet and they are requesting a variance to allow the setback to be 10 feet from the property line. This is a flag lot 700 feet from the road. The property owner is working around mature trees, a septic system and a propane tank. After some discussion, the Board would be agreeable if the neighbor has no problems with the request. (A letter will be sent to Warren County Zoning regarding this matter).

Mrs. Boggs informed the Board that she received the Fairways of Otterbein Phase III – PUD Stage 3 plans from Warren County Regional Planning. Staff reviewed the plan and reiterated the comments from the November 13, 2025 review. The Board had no additional comments.

Mrs. Boggs informed the Board that she received Otterbein Lebanon Pavilion Building plans from Warren County Regional Planning. Mr. Hickey stated that he has concerns regarding ongoing maintenance with the geo-grid road. After some discussion the Board requested that Otterbein be entirely responsible for the geo-grid road. (A letter will be sent to Otterbein regarding this matter.)

Mrs. Boggs informed the Board that she received Otterbein Lebanon Assisted Living Building plans from Warren County Regional Planning. Staff reviewed the plan and provided the following comments: to maintain access for emergency services to the existing homes during the construction period plus previous comments sent to Warren County Planning Commission.

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding Union Village Special District 3A (Chase Bank) – PUD Stage 3 Final Site Plan requesting comments. Mrs. Boggs will send a letter with the same comments as provided to Warren County Regional Planning on March 16, 2026.

Mrs. Boggs brought forth a discussion regarding a digital sign for the Administration Building. After some discussion the Board tabled the discussion.

Mrs. Boggs requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by the Township Administrator in the cumulative amount of \$228.58. The purchases are \$6.75 from Ohio BMV and \$221.83 from Eagle

Engraving. Mr. Sams made a motion, seconded by Mr. Cropper, to subsequently approve the expenditures in the cumulative amount of \$228.58. All present voiced a “YEA” vote and the motion passed with **Resolution 26-08-05**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding security cameras for all 3 Township buildings. Brad Edrington, Administrative Assistant, reviewed the details of the quote. Mr. Edrington stated that the Sheriff Department conducted a security review and recommended adding cameras to the buildings. The cost of the cameras and installation is \$33,427.00 from Elite Computers. Mr. Sams made a motion seconded by Mr. Jones to approve the purchase of security cameras as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 26-08-06**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs requested a resolution to remove Jennifer Patterson and update the appointments to the Warren County Regional Planning Committees. Mr. Jones made a motion, seconded by Mr. Sams to appoint Tammy Boggs, Amanda Childers, Gabe Drake and Graham Bale to Regional Planning for 2026-2027. All present voiced a “YEA” vote and the motion passed.

Mrs. Boggs brought forth a discussion regarding contracting with Dana Letner to provide social media support to the township. After some discussion the Board decided to hire Mrs. Letner to provide social media support at a rate of \$22.00 per hour, not to exceed 20 hours per week. Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 26-08-07**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs presented a resolution to authorize the Chairman of the Board to sign the Cooperative Agreement with the Warren County Board of Commissioners, the Warren County Engineer and Turtlecreek Township for the Stonewall Subdivision Improvements, Phase 1 and to authorize the Township Administrator to sign the cooperative agreement. The cost for the Stonewall Subdivision Improvements, Phase 1 project will be \$1,200,000.00 for the township's matching funds and a 3% fee to the Engineer's Office for management services. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 26-08-08**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the Duke Foundation Grant has been approved for \$5,000.00 and we should receive the funds in early September.

Mrs. Boggs informed the Board that everyone is working on the Touch a Truck event on September 26th from 11:00 a.m. to 2:00 p.m. and participants for the event are being secured.

Mrs. Boggs informed the Board that the Save the date postcards have been mailed out for the Town Hall events.

Mrs. Boggs informed the Board that she will meet with Shaker Run Golf Course about tall weeds.

Mrs. Boggs informed the Board that the results of the speed study on McClure Road resulted in maintaining the current speed limit of 40 MPH.

CORRESPONDENCE:

IN:

Legal Notice from Warren County Commissioners regarding Warren County Subdivision Regulations on August 4, 2026.

Email from Mr. Burdge regarding solicitors in the township.

Email from Mr. DeFalco regarding fire department ISO ratings.

Email from Mr. Schaffter regarding the request for the fire department to fill the pool for the Warren County Kennel Club.

Letter regarding the tall grass and debris at 1455 N. State Route 123, Lebanon.

Email from Smartprocure for public records request for POs.

Email from Mr. Rohling regarding high weed complaint at Shaker Run Golf Course.

Email from Ms. Dennis regarding high weed complaint at Shaker Run Golf Course.

OUT:

- Letter to Mr. Morisky for the scheduled public hearing regarding alleged nuisance/high weeds. The hearing will be held on August 25, 2026.
- Email to Mr. Burdge regarding solicitors in the township.
- Email to Mr. DeFalco regarding fire department ISO ratings.
- Letter to Mr. Jones regarding a conditional job offer for the fire department.
- Email to Mr. Schaffter regarding the request for the fire department to fill the pool for the Warren County Kennel Club.
- Letter to Mr. Banker for his donation to the fire department.
- Email to Mr. Kessler regarding the high weed complaint and the Road Supervisor noted that the grass has been mowed.
- Email to Smartprocure regarding public records request for POs.
- Email to Mr. Rohling regarding high weed complaint at Shaker Run Golf Course.
- Letter to Warren County Regional Planning Commission regarding updated landscaping proposal for Encore Logistics.

Fiscal Officer Reports:

Mrs. Childers presented the bills which were due and the following checks were approved and signed. Check Nos. 37573 through 37605 (copy to follow) and Vouchers 937-2026 through 999-2026.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/3/26	8/7/26	775-2026	CININNATI BELL	1000-303-0000	\$2,021.11	2ND QTR 2026 FRANCHISE FEE (DIRECT DEPOSIT)
					\$2,021.11	
7/22/26	7/28/26	707-2026	L DUNKIN	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
7/22/26	7/28/26	708-2026	K DAVENPORT	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
8/3/26	8/7/26	762-2026	W JOHNSON	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
7/31/26	8/3/26	734-2026	T TANNER	2031-892-0000	\$20.00	GREEN ADDRESS SIGNS
					\$50.00	
7/22/26	7/28/26	725-2026	STATE OF OHIO	1000-533-0000	\$439.60	35% LICENSING FEE DISTRIBUTION 7-22-26 (DIRECT DEPOSIT)
					\$439.60	
7/28/26	8/3/26	729-2026	J BANKER	2192-803-0000	\$100.00	DONATION TO FIRE DEPT FOR BRENT WRIGHT RETIREMENT
					\$100.00	
7/27/26	8/3/26	730-2026	OTARMA	2031-892-0000	\$1,000.00	JUNE 2026 MORE GRANT
7/27/26	8/3/26	731-2026	OTARMA	2193-805-0000	\$1,000.00	JUNE 2026 FIRE/EMS GRANT
					\$2,000.00	
7/29/26	8/3/26	732-2026	NATIONAL OPIOIDS SETTLEMENT FD TRUST	2903-404-0000	\$820.28	DISTRIBUTOR YEAR 6
					\$820.28	
7/30/26	8/3/26	733-2026	B BARNINGER	2041-804-0000	\$780.00	SALE OF CEMETERY PLOT SECTION 61 LOT 5
					\$780.00	
7/31/26	8/3/26	746-2026	GOVDEALS	2031-951-0000	\$10,200.00	SALE OF 2009 GMC SIERRA ROAD FLATBED
					\$10,200.00	
7/31/26	8/4/26	748-2026	STAROHIO	1000-701-0000	\$17,381.71	JULY 2026 INTEREST
7/31/26	8/4/26	749-2026	PRIMARY	1000-701-0000	\$3.69	JULY 2026 INTEREST
7/1/26	8/5/26	750-2026	LCNB TRUST	1000-701-0000	\$3,575.23	JULY 2026 INTEREST
7/6/26	8/5/26	751-2026	CD 66	1000-701-0000	\$5,392.81	JULY 2026 INTEREST
7/6/26	8/5/26	752-2026	CD 63	1000-701-0000	\$924.66	JULY 2026 INTEREST
7/9/26	8/5/26	753-2026	CD 67	1000-701-0000	\$608.22	JULY 2026 INTEREST
7/13/26	8/5/26	754-2026	FFCB 40	1000-701-0000	\$5,312.50	JULY 2026 INTEREST
7/15/26	8/5/26	755-2026	CD 41	1000-701-0000	\$934.93	JULY 2026 INTEREST
7/15/26	8/5/26	756-2026	FHLB 33	1000-701-0000	\$5,156.25	JULY 2026 INTEREST
7/20/26	8/5/26	757-2026	CD 64	1000-701-0000	\$914.38	JULY 2026 INTEREST
7/23/26	8/5/26	758-2026	CD 61	1000-701-0000	\$811.64	JULY 2026 INTEREST
7/27/26	8/5/26	759-2026	CD 55	1000-701-0000	\$4,339.04	JULY 2026 INTEREST
7/31/26	8/5/26	760-2026	UST 16	1000-701-0000	\$10,312.50	JULY 2026 INTEREST
7/31/26	8/5/26	761-2026	UST 15	1000-701-0000	\$10,000.00	JULY 2026 INTEREST
					\$65,667.56	
8/4/26	8/7/26	764-2026	OTARMA C/O SEDGWICK CLAIMS MANAGEMENT	2031-892-0000	\$10,000.00	INSURANCE CLAIM FOR LIBERTY KEUTER GUARDRAIL REPAIR
					\$10,000.00	
7/20/26	7/28/26	705-2026	TRICARE PAYMENT	2191-299-0000	\$116.46	LIFE SQUAD SERVICES
7/21/26	7/28/26	706-2026	STATE FARM MUTUAL AUTOMOBILE INSURANCE C	2191-299-0000	\$1,135.00	LIFE SQUAD SERVICES
7/22/26	7/28/26	709-2026	DEVOTED HEALTH PLAN OF OHIO INC	2191-299-0000	\$214.28	LIFE SQUAD SERVICES
7/24/26	7/28/26	710-2026	BLUE SHIELD OF CALIFORNIA	2191-299-0000	\$119.88	LIFE SQUAD SERVICES
7/21/26	7/28/26	711-2026	UNITED HEALTHCARE	2191-299-0000	\$265.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/22/26	7/28/26	712-2026	HNB-ECHO	2191-299-0000	\$400.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/22/26	7/28/26	713-2026	US TREASURY DEPT OF VA	2191-299-0000	\$895.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/22/26	7/28/26	714-2026	HNB-ECHO	2191-299-0000	\$1,071.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/23/26	7/28/26	715-2026	AARP SUPPLEMENTAL	2191-299-0000	\$116.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/23/26	7/28/26	716-2026	ANTHEM BLUE	2191-299-0000	\$368.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/23/26	7/28/26	717-2026	UNITED HEALTHCARE	2191-299-0000	\$818.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/23/26	7/28/26	718-2026	AETNA	2191-299-0000	\$927.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/24/26	7/28/26	719-2026	BUCKEYE COMMUNITY	2191-299-0000	\$579.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/27/26	7/28/26	720-2026	AARP SUPPLEMENTAL	2191-299-0000	\$111.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/27/26	7/28/26	721-2026	UNITED HEALTHCARE	2191-299-0000	\$302.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/27/26	7/28/26	722-2026	ANTHEM BLUE	2191-299-0000	\$444.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/27/26	7/28/26	723-2026	AETNA	2191-299-0000	\$662.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/27/26	7/28/26	724-2026	CGS	2191-299-0000	\$3,388.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
7/28/26	8/3/26	735-2026	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$125.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/26	8/3/26	736-2026	EIC	2191-299-0000	\$471.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/26	8/3/26	737-2026	HWHO	2191-299-0000	\$571.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/26	8/3/26	738-2026	AETNA	2191-299-0000	\$1,663.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/26	8/3/26	739-2026	UNITED HEALTHCARE	2191-299-0000	\$1,752.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/26	8/3/26	740-2026	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$2,854.44	LIFE SQUAD SERVICES JUNE 2026 (DIRECT DEPOSIT)
7/29/26	8/3/26	741-2026	HNB-ECHO	2191-299-0000	\$304.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/29/26	8/3/26	742-2026	HNB-ECHO	2191-299-0000	\$335.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/29/26	8/3/26	743-2026	CGS	2191-299-0000	\$422.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/26	8/3/26	744-2026	AARP SUPPLEMENTAL	2191-299-0000	\$223.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/26	8/3/26	745-2026	HNB-ECHO	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/26	8/3/26	747-2026	STATE OF OHIO	2191-299-0000	\$15,470.00	LIFE SQUAD SERVICES LC1 2ND QTR 2026 (DIRECT DEPOSIT)
8/3/26	8/7/26	763-2026	THE ATKISSON LAW FIRM LLC	2191-299-0000	\$755.00	LIFE SQUAD SERVICES
8/4/26	8/7/26	765-2026	DEVOTED HEALTH PLAN OF OHIO INC	2191-299-0000	\$376.70	LIFE SQUAD SERVICES
8/3/26	8/7/26	766-2026	AARP SUPPLEMENTAL	2191-299-0000	\$99.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	767-2026	MEDICAL MUTUAL	2191-299-0000	\$133.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	768-2026	HHP OHIO	2191-299-0000	\$270.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	769-2026	UHC COMMUNITY PL	2191-299-0000	\$315.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	770-2026	HWHO	2191-299-0000	\$352.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	771-2026	AETNA	2191-299-0000	\$392.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	772-2026	HUMANA	2191-299-0000	\$470.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	773-2026	EIC	2191-299-0000	\$571.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	774-2026	ANTHEM BLUE	2191-299-0000	\$714.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/3/26	8/7/26	776-2026	CGS	2191-299-0000	\$3,724.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/5/26	8/7/26	779-2026	BUCKEYE COMMUNITY	2191-299-0000	\$425.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/5/26	8/7/26	780-2026	US TREASURY DEPT OF VA	2191-299-0000	\$740.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/5/26	8/7/26	781-2026	UNITED HEALTHCARE	2191-299-0000	\$980.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/5/26	8/7/26	782-2026	HNB-ECHO	2191-299-0000	\$1,025.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$47,801.29	
7/27/26	7/28/26	726-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,360.25	NEW \$5 PERMISSIVE AUTO JUNE 2026 (DIRECT DEPOSIT)
7/27/26	7/28/26	727-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,395.92	MOTOR VEHICLE LICENSE TAX JUNE 2026 (DIRECT DEPOSIT)
7/27/26	7/28/26	728-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$10,278.11	OLD \$5 PERMISSIVE AUTO TAX JUNE 2026 (DIRECT DEPOSIT)
8/3/26	8/7/26	777-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$1,824.35	CENTS PER GALLON JULY 2026 (DIRECT DEPOSIT)
8/3/26	8/7/26	778-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$20,776.19	GAS EXCISE TAX JULY 2026 (DIRECT DEPOSIT)
8/3/26	8/7/26	783-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-534-0000	\$219.37	CIGARETTE LICENSE JUNE 2026
					\$37,854.19	

Other Business:

None.

Visitor Concerns:

Doug Koenig asked when the roundabout will be built at Greentree and 741. Mrs. Boggs stated she was told Spring of 2027. Josh Curtis from Warren County Airport informed the Board that he enjoyed working with the Fire Department during a recent incident. Mr. Curtis informed the Board that Airport Fest will occur Saturday September 19th. Mr. Curtis stated that the hydrants were checked at the airport and are in good working order. Mr. Curtis stated that they will be building 4 more hangers.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Administrative Personnel Employment and Purchase or Sale of Property pursuant to ORC 121.22 (G) (1) and to consider the purchase of property for public purposes pursuant to ORC 121.22 (G) (2) at 8:53 p.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. Cropper “YEA” the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. Cropper “YEA” the Board returned to regular session at 10:07 p.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for August 24, 2026 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 26-08-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE CHRISTOPHER PETERS, EFFECTIVE AUGUST 5, 2026
AS A PRN POSITION FIREFIGHTER II/EMT**

WHEREAS, a position of “PRN” Firefighter II/EMT has been created within the Turtlecreek Township Fire/EMS Department, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire/EMS Department has recommended that Christopher Peters be hired as a PRN Firefighter II/EMT, and this position will require a minimum of 24 hours per month; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Christopher Peters for the position of PRN Firefighter/EMT, effective August 5, 2026, at the rate of \$19.00 per hour.

Mr. Jones moved for adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Adopted this 10th day of August 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-08-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE TERRACON'S CHANGE ORDER
FOR THE HOLLINGSWORTH ROAD LANDSIDE**

WHEREAS, the township has a need to determine the repair needed for the Hollingsworth Road Landside; and

WHEREAS, the scope of service agreement was approved at a cost of of \$21,150.00; and

WHEREAS, Terracon has provided the township with a change order in the amount of \$11,000.00 to provide retaining wall construction drawings; and

WHEREAS, the source for the change order will be the Permissive Motor Vehicle License Fund 2231 (2231-330-360-0000 Contracted Services); and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio authorize the Township Administrator to sign the agreement.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve Terracon’s change order for the retaining wall contruction drawings for Hollingsworth Road Landside and authorize the Township Administrator to sign the change order.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 10th day of August, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 26-08-04	Date of Resolution: August 10, 2026
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TOPIC OF RESOLUTION: APPROVING AND AUTHORIZING BOARD OF TRUSTEES TO EXECUTE A TYPE 1 ANNEXATION AGREEMENT WITH CITY OF LEBANON RELATING TO 123.7917 ACRES IN TURTLECREEK TOWNSHIP, WARREN COUNTY OHIO

RESOLUTION

WHEREAS, Creek Song, LLC, an Ohio limited liability company, seeks to annex the following property into the City of Lebanon from Turtlecreek Township:

Property Address	Parcel No.	Auditor’s Acct. No.	Acreage
-0- N. Route 48, Lebanon 45036	09-32-300-013	5334527	53.0917

and,

WHEREAS, James A. Lutmer, Successor Trustee of the Thomas A. Lutmer Revocable Trust dated October 7, 1996, who holds title to an undivided one-half interest, and James A. Lutmer, Successor Trustee of the Loraine M. Lutmer Revocable Trust dated October 7, 1996, who holds title to an undivided one-half interest, seeks to annex the following property into the City of Lebanon from Turtlecreek Township:

Property Address	Parcel No.	Auditor’s Acct. No.	Acreage
2391 Drake Road, Lebanon 45036	09-32-400-001	5307023; 5307015	70.7000

and,

WHEREAS, the City of Lebanon desires to accept the annexation of the said property, and to change the boundaries lines to conform to the corporate limits of the City, and in order to do so has requested this Board to enter into a Type 1 Annexation Agreement in accordance with section 709.192, et seq. of the Ohio Revised Code, to consummate the foregoing which provides for a modified payment schedule of reparations to Turtlecreek Township beginning on the tax lien date of the 7th year after the effective date of the annexation and exclusion of the territory from the Township, through December 31st of the 16th year after the effective date of the annexation and exclusion of the territory from the Township; and,

WHEREAS, this Board understands that a Type 1 annexation agreement is voluntary on its part, and by entering into such an agreement it forecloses all rights to object to or otherwise oppose the petition for annexation, and that the expedited annexation process entitles the owner to petition the board of county commissioners who must approve the annexation petition with limited procedural review and without any involvement of or taking public comments; and,

WHEREAS, this Board respects the property owner's request and recognizes that it is the best interest of this specific property to be annexed and to have the City conform the boundaries in order to avoid double taxation and duplication of public services, and so that it may be developed in the City in an expeditious manner, subject to the proposed expedited annexation providing, to the extent possible, provisions to mitigate an immediate impact on Turtlecreek Township and its residents by receiving reparations for some of the lost tax revenue, and in order to continue a spirit of cooperation with the City of Lebanon in such matters including the parties agreeing to cooperate relating to future requests for annexation from Turtlecreek Township into the City of Lebanon.

THEREFORE, BE IT RESOLVED, by at least a majority of the Board of Turtlecreek Township Trustees, Warren County, Ohio, concurring as follows:

Section 1. That the Board does hereby approve and further authorize the attached Type 1 Annexation Agreement with the City of Lebanon to be executed by the Turtlecreek Township Board of Trustees.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Cropper.

Upon call of the roll, the following vote resulted:

Mr. Sams - YEA
Mr. Jones - YEA
Mr. Cropper - YEA

Resolution adopted this 10th day of August, 2026.

TURTLECREEK TOWNSHIP TRUSTEES

AMANDA KING CHILDERS,
FISCAL OFFICER

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 26-08-05

Date of Resolution: August 10, 2026

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING FIVE THOUSAND DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 25-11-05, dated November 10, 2025, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Five Thousand Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Five Thousand Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 10th day of August, 2026.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 26-08-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE SECURITY
CAMERAS FROM ELITE COMPUTERS**

WHEREAS, the Township has a need to purchase security cameras for the three (3) township buildings; and

WHEREAS, Elite Computers will be the providing the security cameras at a cost of \$33,427.00; and

WHEREAS, the source of the funds for the website will be the General Fund 1000 (1000-760-740-0000 Machinery, Equipment and Furniture).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of security cameras from Elite Computers in the amount ouf \$33,427.00.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 10th day of August, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-08-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO ENGAGE WITH DANA LETNER
FOR SOCIAL MEDIA SUPPORT**

WHEREAS, the township has a need to engage with Dana Letner for Social Media support for the township; and

WHEREAS, the fee for the social media support will be \$22.00 per hour; and

WHEREAS, the source of the funds will be the General Fund 1000 (1000-110-360-0000 Contracted Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall engage with Dana Letner for Social Media support.

Mr. Jones moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 10th day of August, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-08-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**ENTER INTO A COOPERATIVE AGREEMENT WITH
WARREN COUNTY BOARD OF COMMISSIONERS,
WARREN COUNTY ENGINEER AND TURTLECREEK TOWNSHIP
FOR THE STONEWALL SUBDIVISION IMPROVEMENTS, PHASE 1 AND
AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO SIGN THE AGREEMENT**

WHEREAS, the Township, County and the County Engineer will enter into a cooperative agreement for the Township’s final application to the Ohio Public Works Commission for the infrastructure improvements for Stonewall Subdivision Improvements, Phase 1 project; and

WHEREAS, the Board of Turtlecreek Township Trustees agree to have the Warren County Engineer’s Office act as project manager and pay the 3% fee of the total construction and easement acquisition costs plus reimbursement for out-of-pocket project-related expenses incurred by the County; and

WHEREAS, the Board of Turtlecreek Township Trustees authorize the Township Adminstrator to sign the cooperative agreement; and

WHEREAS, the cost for the Stonewall Subdivision Improvements, Phase 1 project will be \$1,200,000.00 for the township’s matching funds for this project and a 3% fee to the Engineer’s Office for management services ; and

WHEREAS, the source of the funds will be the General Fund 1000 (1000-330-360-0000 Contracted Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve \$1,200,000.00 for the Stonewall Subdivision Improvements, Phase 1 plus the 3% county fee, payable to awarded project bidder/Warren County Engineer’s Office.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 10th day of August, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

End of Minutes.